



DEEPER FAITH. STRONGER RELATIONSHIPS. GREATER ADVENTURES.

## RESERVATION POLICIES

### DEPOSITS & RESERVATION AGREEMENT

**Groups:** A 40% non-refundable deposit is required to hold specific dates and facilities.

**Individual Rooms or B&B:** A 50% deposit is required to hold specific dates and facilities. The deposit is fully refundable unless cancelled 7 days or less before the arrival date.

**Reservation Confirmation:** Deer Run must receive the deposit payment and a signed reservation agreement, which includes details and costs for your retreat, plus agreement that you and/or your group or guests use of facilities will not conflict with both Deer Run's Facility Use Policies (page 3) and Statement of Faith & Beliefs (page 4).

By signing the reservation confirmation, you are agreeing to our policies and recognize Deer Run's Statement of Faith & Beliefs. By signing, you agree that the purpose of your retreat or any session(s) within your retreat do not oppose these foundational beliefs of our organization. Deer Run has the right at any time to cancel a retreat or session from a scheduled retreat if the topic, content, or purpose are in conflict with the Statement of Faith & Beliefs which support the mission and vision of Deer Run.

**Required Confirmation Signature:** Reservation Agreements/Confirmations are not valid unless signed by an adult, age 18 and up. Agreements/Confirmations signed by minors under the age of 18 will not be recognized as valid.

### BALANCE PAYMENTS

Balance payment is due no later than 7 days prior to arrival.

**Group Payments:** Deposit and balance payments must be made with one check or one credit card, not with individual checks or credit cards from each participant.

### TAXES: Occupancy & Sales Tax

Lodging is subject to a 4% local occupancy tax which is not exempt.

**Sales Tax Exempt Organizations:** An up-to-date and signed sales tax exemption form must be submitted or Tennessee sales tax will added to your invoice.

### CANCELLATIONS

**All cancellations must be made IN WRITING.** Send cancellation notice by email to [Contact@DeerRun.camp](mailto:Contact@DeerRun.camp) or by US Mail.

**90+ Days:** If a reservation is cancelled more than 90 days in advance, the deposit can be used towards the balance of another retreat date scheduled within 12 months of the cancelled retreat date. The credit can be used towards retreat balances only; an additional deposit is required.

**Less than 90 Days:** If a reservation is cancelled less than 90 days in advance, no credit is given unless Deer Run is able to book another retreat for use of the same facilities for the cancelled date(s).

**DEER RUN RESERVES THE RIGHT TO CANCEL RETREAT RESERVATIONS AT ANY TIME.** Although, this is never our intent, we reserve the right to refuse services and facility usage if needed. If Deer Run cancels reservations, money paid will be refunded.

### REQUIRED: RELEASE FORMS

Each person coming to Deer Run is required to fill out the waiver of liability unless stated otherwise by a Guest Services Representative. The exception to this should be received in writing by a Deer Run employee. Release forms can be found on our website at <https://DeerRun.Camp/retreats/release-forms>.

3845 Perkins Road | Thompson's Station, TN 37179 | 615.794.2918 | [Contact@DeerRun.camp](mailto:Contact@DeerRun.camp)

Deer Run is a 501(c)(3) nonprofit, nondenominational Christian ministry with a mission to provide excellent camps and retreats that inspire a transformational relationship with Jesus Christ and strengthen relationships with family and friends.

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### OVERNIGHT ACCOMMODATIONS

**Check-in: 3 p.m. CST • Check-out: 11 a.m. CST**

- Advance notice is needed if an early arrival or late departure is needed. We will do our best to accommodate the request.
- Certain charges may apply for extended stays and/or early arrivals.
- Be considerate of groups checking-in after you and remove your belongings from rooms or cabins by check-out time.

### MEETING SPACE

Deer Run reserves the right to assign a meeting facility to a group based on availability for the date(s) of a group's retreat and the need to provide meeting space for multiple groups.

### DINING

Your entire group dines together, starting at the same time. Larger groups may be broken into two groups with two start times.

So that your food can be served fresh, meals are served at a **specific start time** within the following time frames.

BREAKFAST	7:00 to 8:30 a.m.
LUNCH	11:00 a.m. to 12:30 p.m.
DINNER	5:00 to 6:30 p.m.

### HOSTING MINORS

Groups hosting minors are required to have a 1:16 ratio. Deer Run **REQUIRES** 1 adult (over the age of 21) for every 16 minors on Deer Run property.

### QUIET HOURS

Quiet hours are 10 p.m. to 7 a.m. Be mindful of this when planning scheduled evening and early morning activities.

### INCLEMENT WEATHER

- All scheduled events or retreats normally take place regardless of weather conditions.
- Keeping your safety in mind, we do our best to adjust the schedule to accomplish all programmed activities as planned.
- Deer Run cannot make a refund if your group chooses to cancel a retreat or activity because of inclement weather.
- Should Deer Run choose to cancel a retreat or rec activity because of severe weather, full credit is given to reschedule or to use towards the balance of a future retreat.

### BASIC FIRST AID

- Deer Run provides lifeguards at the lake, but we do not have medical staff on site.
- We recommend that groups who are staying at the camp facilities bring a first-aid kit with them.
- For larger groups and/or groups who will be on site for multiple nights, we recommend bringing a qualified medical staff person with you especially if medications need to be administered to attendees who are under the age of 18.
- Some basic over-the-counter medications can be purchased by persons who are 18 or older at the Camp Store, located by The Creekside Dining Facility.

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## FACILITY USE POLICIES

GROUP LEADERS ARE RESPONSIBLE FOR GIVING A COPY OF THIS TO ALL ATTENDEES IN THEIR GROUP.

### NO ALCOHOL FACILITY

Deer Run has a strict no alcohol policy.

### SMOKE-FREE ENVIRONMENT

- TN state law bans smoking inside buildings. We ask that guests who smoke do so in designated smoking areas with smoking towers that are provided outside the buildings.
- For safety purposes, absolutely no smoking is allowed in grassy or wooded areas including trails.

### PETS

Pets are not allowed on the property including trails and inside facilities unless they are service animals. Advance notice is required.

### GROUP SUPERVISION

Children or youth groups are required to have at least 1 adult leader per cabin or lodge guest room. However, as a safety precaution, we recommend having 2 adult leaders per cabin or room.

### CHANGES TO PROPERTY

Changes may not be made to the property including adding signs or decorations and moving furnishings without prior consent and approval of Deer Run staff.

### ADDITIONAL SET-UP

Set-up requirements including, but not limited to, meeting tables, chairs, sound equipment, tents, stages and electronics should be discussed and scheduled in advance. Additional fees may apply for certain set-up requests.

### DAY PARTICIPANT FACILITY FEE

Unless a person has paid for overnight lodging, there is a \$10 per person day facility and set up fee for guests coming in for the day only.

### CAMPFIRES, FIREPLACES or OPEN FLAMES

- Fires are only allowed in designated areas. All campfires should be scheduled and communicated to Deer Run staff.
- Candles, lanterns, fireworks or open flames — other than designated campfire areas — are not allowed.

### LODGE ROOM KEYS

Available upon request. \$10 is billed for each room key not returned at check-out.

### DAMAGES OR EXCESSIVE CLEANING

- Each guest and/or group leader is responsible for any damages incurred during your stay. Deer Run will require the guest or group to pay for a repair or replacement of the property that is damaged.
- Food and beverages (except water) are not allowed inside the Cedar Point Cabins or The Lodge guest rooms in order to reduce damages.
- If excessive cleaning of facilities (beyond normal) is necessary, a \$150 cleaning fee will be charged. Group leaders will be informed about this charge as soon as possible after a group's departure.

### KITCHENS, ICE & REFRIGERATORS

- **Kitchens at The Lodge and The Creekside** are not available for guest to do their own cooking since they are permitted for commercial use and must be compliant with state health codes.
- **Guest Use:** The Lodge has a full size guest refrigerator on the back porch and microwave in the dining room. The Creekside has a mini refrigerator and microwave in the dining room. Lakeview Cabins and Timber Ridge Cabin have a refrigerator and microwave. Deer Run does not provide dishes or utensils for microwaves.
- **Ice makers** may not be used to fill coolers. Ask Deer Run staff about purchasing bags of ice while on site if needed.

### SNACK FOOD & BEVERAGE STORAGE

- **Lodge Guests:** Upon arrival, Deer Run staff assigns a place for snacks if your group brings their own. Coolers **MUST** be stored on the outside porches because of potential damage to the wood floors. Food cannot be stored on the kitchen counter or in the kitchen refrigerator since the kitchen is permitted for commercial use and must be compliant with state health codes.
- **Cabin Guests:** Food brought by guests must be in coolers or sealed containers. Deer Run staff assigns a place for keeping these during your retreat.

### CEDAR OIL ALLERGY ALERT

Deer Run uses all-natural cedar oil for insect/pest control instead of harmful pesticides.

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## STATEMENT OF FAITH & BELIEFS

### SCRIPTURE

The Bible alone in its entirety – the Old and New Testaments – is God’s inspired Word. *2 Timothy 3:16*

### GOD

God is the Creator of all things. He exists eternally in three persons – the Father, Son and Holy Spirit. *Genesis 1:1, Isaiah 40:28, Acts 17:24*

### JESUS CHRIST

Jesus Christ is God incarnate. He is fully God, having been conceived by the Holy Spirit, and fully man, having been born of the Virgin Mary. He is the only begotten Son of God. *Colossians 2:9, Matthew 1:18, Isaiah 7:14, John 3:16*

### HOLY SPIRIT

The Holy Spirit is fully God. From the moment of conversion, He indwells and is at work in all who believe and are born again. He seals believers in Christ for eternal life. *Isaiah 59:21, John 14:6, Matthew 28:19*

### MAN

Man is born with a sinful nature, and so is separated from God, under the penalty of death, and unable to save himself. *Genesis 2:7, Genesis 3:23, Romans 6:23*

### THE DEATH AND RESURRECTION OF CHRIST

Jesus Christ, who was without sin, voluntarily died on the cross, shedding His blood to pay the penalty for our sin. He was raised bodily from the dead on the third day and ascended bodily to heaven. *Isaiah 53, John 18:26-20:29, Romans 5:7-9, Luke 24:19*

### SALVATION

Salvation – the deliverance from sin and its penalty of death – is a free gift of God’s grace, available to all, but effect only to those who believe in the Lord Jesus Christ and receive Him as their Savior. All who are saved are spiritually reborn with a new nature and given eternal life. *Romans 3:21-26, Ephesians, 2:1-9, Psalm 62:1, John 3:16, 2 Corinthians 5:21*

### MARRIAGE, GENDER AND SEXUALITY

*These beliefs concerning marriage, gender and sexuality are based upon utmost, sincere convictions that are central to our faith.*

The term “marriage” has only one meaning: the unity of one man and one woman in a single, exclusive union, as delineated in Scripture. *Genesis 2:18-25*

We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. *1 Corinthians 6:18; 1 Corinthians 7:2-5; Hebrews 13:4*

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. *Genesis 1:26-27*

We believe that any form of sexual immorality – including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography – is sinful and offensive to God. *Matthew 15:18-20; 1 Corinthians 6:9-10*

We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. *Acts 3:19-21; Romans 10:9-10; 1 Corinthians 6:11*



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## RETREAT RESERVATION DEADLINES

It is our pleasure to serve you. We provide staff for set up, food service, setting campfires, lifeguards and adventure recreation facilitators plus a manager on duty to serve your group throughout your retreat.

**So that we may provide a great experience by being adequately prepared for your lodging, set up, meals, staff and facilitators, it is important that we receive accurate information from you by the following required dates.**

### Due 3 WEEKS Prior To Arrival

**1. Retreat Schedule:** Your schedule should include times for arrival and departure, meals, recreation, meetings, camp store, campfires, etc. As much detail as possible will help our staff prepare for hosting your retreat.

Deer Run reserves the right to determine your schedule for meal times and adventure recreation if your retreat schedule has not been sent to Guest Services at least 3 weeks prior to the arrival date.

**2. Estimated Group Number for Lodging, Meals and Adventure Recreation:** This is an estimated number or number of sign-ups to date.

**3. Menu Selections for Lodge Groups Choosing from the Menus:** Menu selections are one choice per meal for the group and are not individual selections. Deer Run reserves the right to make menu choices for the group if menu choices are not given to Guest Services at least 3 weeks prior to the arrival date.

Meals served at camp (The Creekside) are chosen by the Food Service Director unless other arrangements have been made with your Guest Services Representative.

space(s) and/or additional cabin(s) above what the group number requires, there will be an additional facility fee applied to each space added to the reservation. This addition is only available by special request two weeks in advance of retreat dates and is based upon availability. The facility fee is determined by Guest Services based upon the request.

**2. Food Allergies or Dietary Requests:** Deer Run cannot accommodate ALL allergies and dietary restrictions; and we cannot prevent, nor guarantee, a cross-contamination-free environment. Our food service team will make every effort to accommodate certain food allergies and dietary restrictions, but doing so is at the discretion of our food service director and requires an additional fee of \$2 per person per meal for special food purchases. Individuals with extreme allergies are encouraged to bring their own food.

In order for us to best accommodate food allergies or dietary restrictions, these needs must be communicated to Guest Services no later than 2 weeks prior to the arrival date.

**3. Meeting Room Set Up & Audio-Visual Needs:** Inform your guest services representative about your meeting room set up: tables, chairs, audio-visual requests, or other needs.

If your meeting room needs and requests are not given to Guest Services at least 2 weeks prior to the arrival date, your meeting room and audio-visual will be the basic Deer Run set up.

### Due 2 WEEKS Prior To Arrival

**1. Guaranteed Group Number for Lodging, Meeting Space, Meals, & Adventure Recreation:** This is the minimum number that will be invoiced. It is important that this number is accurate in order to avoid an additional surcharge. See info below.

Should more guests need to be added prior to the arrival date or during your stay, Deer Run will make every effort to accommodate them and will invoice for the additional guests separately.

**Surcharge for Additional Persons:** Additional persons will be accommodated, if possible, after your final number is submitted. If you increase your final number by more than 10% one (1) week or less prior to the retreat dates, there will be a 10% per person surcharge for the additional persons.

**Additional Spaces:** If reserving an additional meeting

### Due 1 WEEK Prior To Arrival

**1. Final Payment:** The final balance is based on the guaranteed group number given to Deer Run. An invoice is sent 2 weeks prior to your retreat date and final payment is due 1 week prior to the arrival date.

**2. Waiver of Liability Forms:** Each person coming to Deer Run must complete and turn in a Waiver of Liability Form. These should be mailed, not faxed, to Deer Run. Download the PDF from the Deer Run website at <http://deerrun.camp/retreats/release-forms/> or send an email request for a printable PDF.

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## ADVENTURE REC INFO & DEADLINES

On Sundays, Adventure Recreation is scheduled AFTER 2 p.m.

**RESERVATIONS MUST be made in advance for the following Adventure Rec Activities since these require Deer Run Facilitators.**

- Team Building: Challenge Courses Initiatives, High-Challenge Ropes Course or Obstacle Course
- Spring Valley Lake: swimming, kayaking, canoeing, Corcl boats, aqua park, zip line, and water slide.
- Archery & BB Guns
- Climbing Tower
- Giant Swing
- Leap of Faith
- Paintball
- Pedal Karts
- Zip Line Adventures

### Zip Line Adventures Info

Participants must weigh at least 60 pounds and no more than 250 pounds.

### Giant Swing Info

Participants must weigh no more than 275 pounds.

### Paintball Info

There is a short, strenuous uphill walk to paintball course.

### Spring Valley Lake Info

Life jackets are REQUIRED to be worn by EACH lake participant – regardless of swimming ability – for ALL lake activities including kayaking, boats, and canoeing. Bank fishing does not require a lifejacket.

Deer Run provides lifejackets for participants ages 4 and up. For children age 3 and under, guests must bring a certified life jacket.

Females MUST wear a modest 1-piece swimsuit or tankini, or wear a dark t-shirt over 2-piece swimsuits.

The Wet Willie Waterslide has a 250 pound weight limit.

Because the waterslide is made of a vinyl coated polyester fabric, swimsuits cannot have metal or plastic zippers, grommets or metal of any kind since these damage the slide. Guests with these items on their swimsuit will not be allowed to go down the slide. No exceptions.

### INFORMATION TO PROVIDE

Provide the following to Deer Run so we have the appropriate number of facilitators who are adequately prepared to provide a great experience for your group.

#### Due 2 WEEKS Prior To Arrival

Provide a guaranteed number of participants to your Deer Run Guest Services Rep.

#### Due 1 WEEK Prior To Arrival

*Completed Waiver of Liability Forms (Release Forms) for each participant should be MAILED, not faxed, to Deer Run.*

Deer Run MUST have the forms before a group will be allowed to participate in recreation activities.

- For participants under the age of 18, the forms MUST be notarized.
- Forms should be in ALPHABETICAL ORDER BY LAST NAME. A roster sheet listing the names of all participants should be included to help our staff quickly locate information in case of an emergency.

Release forms can be found on our website at <https://DeerRun.Camp/retreats/release-forms>.

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